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[www.aec.srsb.ca](http://www.aec.srsb.ca)

# Antigonish Education Centre

*"Growing and Learning Together"*

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## Visitor Policy

The Visitor Policy is implemented for the safety of all children. Note that unless you are a student or staff at Antigonish Education Centre, you are considered to be a visitor to the school.

- All visitors must enter the school using the front doors. Upon entering the school, please report to the office and we will be happy to assist you.
- All visitors are required to sign our visitor book.
- Visitors may not visit the classrooms, gymnasium, outside play area or enter the hallways during drop off times, pick up times or during the day.
- If you are delivering a lunch or other items for a student, please leave it at the main office and the student will be called.
- When picking up your child after school please wait in the cafeteria area.
- If parent(s) or guardian(s) need to meet with a teacher during the day, please check in at the office and the teacher will be contacted to see if they are available.

The Cooperation of all parents, guardians, students and staff members is appreciated as we strive to create a safe environment for all.